



**NORTH COLLIN SPECIAL UTILITY DISTRICT**

P.O. BOX 343 2333 Sam Rayburn Hwy.

MELISSA, TEXAS 75454

PH. 972-837-2331 [www.northcollinsud.com](http://www.northcollinsud.com) FAX 972-837-2930

"This institution is an equal opportunity provider and employer"

**Service Application**

**Please Print:** (print in ink)

TODAY'S DATE \_\_\_\_\_ Account No. \_\_\_\_\_  
New or Transfer

APPLICANT'S NAME (all names on deed) \_\_\_\_\_

CO-APPLICANT'S NAME \_\_\_\_\_

CURRENT BILLING ADDRESS: \_\_\_\_\_ FUTURE BILLING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DATE MAIL TO BE RECEIVED AT NEW ADDRESS \_\_\_\_\_

PHONE NUMBER - Home (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PROOF OF OWNERSHIP PROVIDED BY (present a copy of signed Deed or Warranty Deed) \_\_\_\_\_

DRIVER'S LICENSE NUMBER OF APPLICANT/s (including state abbreviation) \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (Include 911 address or subdivision with lot and block number)

ACREAGE \_\_\_\_\_ NUMBER OF RESEMENTS \_\_\_\_\_ LIVESTOCK & NUMBER \_\_\_\_\_

SPECIAL SERVICE NEEDS OF APPLICANT (if any) \_\_\_\_\_

\_\_\_\_\_

If meter is new: How long have you owned the property \_\_\_\_\_, Previous property owner's name \_\_\_\_\_

Next to whose property \_\_\_\_\_

If meter is transfer: Closing date \_\_\_\_\_

Previous membership owner's name, forwarding address and phone number \_\_\_\_\_

\_\_\_\_\_

**NOTE: FORM MUST BE COMPLETED BY APPLICANT ONLY. FOR NEW METERS, PLEASE ATTACH A MAP OF SERVICE LOCATION REQUEST.**

\_\_\_\_\_

**FOR DISTRICT USE ONLY:** Transfer Rec'd \_\_\_\_\_ Proof/Pymt. Att'd. \_\_\_\_\_ Serial # \_\_\_\_\_ Mtr. ID. \_\_\_\_\_

Date Set \_\_\_\_\_ Rate Code \_\_\_\_\_ Book # \_\_\_\_\_ Group # \_\_\_\_\_ Seq. # \_\_\_\_\_ PrPI \_\_\_\_\_ Other Prop. ID. \_\_\_\_\_

Seller's Other Accts. \_\_\_\_\_ & Buyer's \_\_\_\_\_ Outst. Bal.\$ \_\_\_\_\_ Deed \_\_\_\_\_ CAD \_\_\_\_\_ Easement \_\_\_\_\_ Non-Disc. \_\_\_\_\_

Transfer fee \_\_\_\_\_ Change Owner Screen \_\_\_\_\_ Cust. Class \_\_\_\_\_ Print: Pers/Serv Screen \_\_\_\_\_ Notes \_\_\_\_\_ & Bal Scr. \_\_\_\_\_ Appr. \_\_\_\_\_

Mbr. Cert. Date \_\_\_\_\_ Copy Sent Date \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

White, Not of Hispanic Origin     Black, Not of Hispanic Origin     American Indian or Alaskan Native     Hispanic     Asian or Pacific Islander (Specify)     Other    |     Male    |     Female

### SERVICE AGREEMENT

This service agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between North Collin Special Utility District (the "District") and \_\_\_\_\_ (hereinafter, individually or collectively, "Customer"), and is effective upon approval and acceptance by the District as shown below. The District will maintain a copy of this agreement as long as Customer and/or the property is connected to the District's water system. The District and Customer must execute this service agreement and receive payment of any Deposit as required by the District's Rate Order before the District provides service to Customer.

The District agrees to provide retail water utility service to Customer at the property described below, and Customer agrees to pay all applicable fees for such service, in accordance with the Rate Order of the District, as amended. .

All bills shall be due and payable upon receipt and are past due beyond the date indicated on the bill, after which time a penalty shall be applied according to the District's Rate Order. A one-time penalty of \$25.00 shall be applied to delinquent bills. A monthly bill for utility service is delinquent if full payment, including any outstanding late fees and regulatory assessments, is not received at the District by 4:00 p.m. on the due date. Payments made by mail will be considered late if postmarked after the past due date. If full payment is not timely received by the District, a final notice shall be mailed allowing ten (10) additional days for payment prior to disconnection. If Customer's service is disconnected, the District shall charge a Reconnection Fee and a Service Trip Fee, according to the District's Rate Order, before restoring service to the property.

All water furnished by the District shall be metered by meters installed, maintained, and owned by the District. The meter and connection is for the sole use of Customer and is to provide service only one (1) dwelling or one (1) business. Any attempt to tamper with or to by-pass a meter, or to divert water utility service from one property to another, or to share, resell, or submeter water to any other person, dwelling, business, or property is prohibited. Unauthorized users of District services shall be prosecuted to the extent allowed by law under Texas Penal Code ' 28.03.

The District shall have the right to select the location of the water service meter, pipe, and appurtenant equipment on Customer's property necessary to connect Customer to the District's water system. The District shall have access to its meter and equipment located upon Customer's property at all reasonable and/or necessary times for any purpose connected with or in the furtherance of its business operations, and upon disconnection or discontinuance of service, the District shall have the right to remove any of its equipment from Customer's property. Customer shall install, at Customer's own expense, any necessary service lines from the District's facilities and equipment to the point of use, including any customer service isolation valves, backflow prevention devices, clean-outs, and other equipment as may be specified by the District. The District shall also have access to Customer's property for the purpose of inspecting for possible cross-connections, potential contamination hazards, illegal lead materials, and any other violations or possible violations of state and federal statutes and regulations relating to the federal Safe Drinking Water Act or Chapter 341 of the Texas Health & Safety Code or the District's Rate Order and service policies.

The District is responsible for protecting the drinking water supply from contamination or pollution, which could result from improper plumbing practices. This service agreement serves as notice to each customer of the restrictions which are in place to provide this protection. The District shall enforce these restrictions to ensure the public health and welfare. The following undesirable practices are prohibited by state regulations:

- a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an airgap or an appropriate backflow prevention assembly in accordance with state plumbing regulations. Additionally, all pressure relief valves and thermal expansion devices must be in compliance with state plumbing codes.
- b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the proper installation of an airgap or a reduced pressure-zone backflow prevention assembly and a service agreement must exist for annual inspection and testing by a certified backflow prevention device tester.
- c. No connection which allows condensing, cooling, or industrial process water to be returned to the public drinking water supply is permitted.
- d. No pipe or pipe fitting which contains more than 8.0 % lead may be used for the installation or repair of plumbing on or after July 1, 1988, at any connection which provides water for human consumption.
- e. No solder or flux which contains more than 0.2 % lead may be used for the installation or repair plumbing on or after July 1, 1988, at any connection which provides water for human consumption.
- f. No installation of any plumbing fixture that is not in compliance with state-approved plumbing regulation is permitted.

The District shall maintain a copy of this service agreement as long as Customer and/or the premises is connected to the public water system. Customer shall allow the District to inspect Customer's property for possible cross-connections, potential contamination hazards, illegal lead materials, and other unauthorized plumbing practices during the District's regular business hours. These inspections shall be conducted by the District or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the District's normal business hours.

The District shall notify Customer in writing of any cross-connections or other undesirable plumbing practices found by the District during the initial or subsequent inspection. Customer shall immediately correct any unauthorized practice on Customer's premises. Customer shall, at Customer's own expense, properly install, test, and maintain any backflow prevention device required by the District. Customer shall provide copies of all testing and maintenance records to the District. Failure to comply with the terms of this service agreement shall cause the District to either terminate service or, at the District's sole discretion, properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this service agreement shall be billed to Customer.

In the event the District's total water supply becomes insufficient to meet the needs of all District customers or in the event there is a shortage of water, Customer agrees to comply with the District's Drought Contingency Plan.

By execution hereof, Customer shall hold the District harmless from any and all claims for damages caused by service interruptions due to waterline breaks by utility or like contractors, tampering by other persons or customers of the District, normal failures of the system, or other events beyond the District's control.

If required by the District at its sole discretion, Customer agrees that Customer and all persons or entities owning an interest in the property served by the meter shall grant the District's standard approved/adopted waterline easement(s), and execute such easement(s), prepared by the District, in front of a notary public and returned to be filed. Such easement(s) shall be dedicated to the District for the purpose of providing reasonable rights of access and use to allow the District to install, construct, maintain, protect, repair, rebuild, replace, alter, upgrade, upsize, remove, parallel, inspect, test, operate, use, abandon in place, reconstruct, and/or modify any waterlines or facilities necessary to serve Customer as well as the District's purposes in providing system wide service for existing or future customers. At the sole option of the District, this requirement is a prerequisite for water service from the District.

By execution hereof, Customer expressly agrees that Customer's failure to comply with the terms of this service agreement shall entitle the District to deny or discontinue service until such time as the violation(s) is corrected to the satisfaction of the District.

Any misrepresentation of the facts by Customer on the service application or this service agreement shall entitle the District to deny or discontinue service pursuant to the terms and conditions of the District's Rate Order.

Customer \_\_\_\_\_

Customer \_\_\_\_\_

Service Address: \_\_\_\_\_

Attach or state legal description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved and Accepted by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Account No. \_\_\_\_\_

Deposit paid: \$ \_\_\_\_\_

Deposit paid by: \_\_\_\_\_